

Notice of Executive Key Decisions

The attached notice lists the matters which are likely to be the subject of a key decision by the Council's executive and executive decision making bodies. This notice is produced in accordance with the Constitution adopted by North West Leicestershire District Council and will be published a minimum of 28 days before the date on which a key decision is to be made on behalf of the Council.

The date of publication of this notice is Friday, 26 May 2023. The Deadline for making any representations as to why items marked as private should be considered in public by **Cabinet on 27 June 2023 is 5pm Friday, 16 June 2023.**

Key Decisions

A key decision means a decision taken by the Cabinet, a committee of the Cabinet, an area or joint committee or an individual in connection with the discharge of a function which is the responsibility of the executive and which is likely:

- (a) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the Council;
- (c) for the purposes of (a) and (b) above £100,000 shall be regarded as significant in terms of expenditure or savings, and any issue which, in the opinion of the Leader is likely to have an impact on people, shall be regarded as significant in terms of impact on communities.

The Council's Executive

The Council's executive committee is the Cabinet. The Cabinet comprises:

Councillor R Blunt	-	Leader	Councillor A Woodman	-	Housing, Property & Customer Services
Councillor M Wyatt	-	Deputy Leader and Community Services	Councillor N J Rushton	-	Corporate
Councillor T Gillard	-	Business and Regeneration	Councillor A SAffell	-	Planning
Councillor K Merrie MBE	-	Infrastructure			

Confidential Items and Private Meetings of the Executive

Whilst the majority of the Cabinet's business at the meetings listed in this notice will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. This is a formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Cabinet meetings listed in this Forward Plan may be held in private because the agenda and reports for the meeting contain exempt information under Part 1 Schedule 12A to the Local Government Act (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Those Items where it is considered that they should be considered in private are identified on the Notice.

Access to Agenda and Related Documents

Documents relating to the matters listed in this notice are available at least 5 clear working days prior to the date of decision as indicated below. Other documents relevant to the matters listed in this notice may be submitted to the decision maker.

If you wish to request or submit a document, or make representation in relation to any issue contained within this notice, please contact Democratic Services on telephone number 01530 454512 or by emailing memberservices@nwleicestershire.gov.uk

Executive Decisions

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
June 2023							
The Leicestershire Partnership Revenues and Benefits Joint Committee - Appointment of Members	Cabinet	Key	Public	27 June 2023	Tel: 01530 454529 claire.hammond@nwleicestershire.gov.uk	Report The Leicestershire Partnership Revenues and Benefits Joint Committee - Appointment of Members	As the report is requiring Cabinet to appoint to executive members to the Joint Committee it does not require scrutiny consideration.
Treasury Management Stewardship Report 2022/23	Cabinet	Non-Key	Public	27 June 2023	Corporate Portfolio Holder Head of Finance Tel: 01530 454492 anna.crouch@nwleicestershire.gov.uk	Treasury Management Stewardship Report 2022/23	To be considered by Audit Committee on the 26 April 2023.
Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non Domestic Rates and Sundry Debtor Write Offs	Cabinet	Key	Public	27 June 2023	Corporate Portfolio Holder Exchequer Services Team Leader andy.gould@nwleicestershire.gov.uk	Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non Domestic Rates and Sundry Debtor Write Offs	Not required to be considered by a Scrutiny Committee. Under the constitution Cabinet are required to approve write-offs over £10,000.

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Marlborough Square Public Realm - Tender Price Update	Cabinet	Key	Public	27 June 2023	Leader Senior Economic Development Officer, Head of Property and Regeneration Tel: 01530 454 354 Philip.bailey@nwleicester shire.gov.uk, paul.wheatley@nwleicest ershire.gov.uk	Marlborough Square Public Realm - Tender Price Update	Insufficient time to take to Scrutiny.
Private Sector Housing Policies	Cabinet	Key	Public	27 June 2023	Community Services Portfolio Holder Head of Community Services, Public Protection Team Leader Tel: 01530 454832, Tel: 01530 454575 paul.sanders@nwleiceste rshire.gov.uk, minna.scott@nwleicester shire.gov.uk	Private Sector Housing Policies	5 April 2023
Provisional Outturn 2022/23	Cabinet	Non-Key	Public	27 June 2023	Interim Finance Team Manager sarah.thirkettle@nwleices tershire.gov.uk	Provisional Outturn 2022/23	Report is for information and no decision required.

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Recycle More Update and the Future Development of the Waste Service	Cabinet	Key	Public	27 June 2023	Community Services Portfolio Holder Waste Services Development Officer, Head of Community Services Tel: 01530 454592, Tel: 01530 454832 JOHN.BRIGHT@NWLEI.CESTERSHIRE.GOV.UK, paul.sanders@nwleicestershire.gov.uk	Recycle More Update and the Future Development of the Waste Service	12 July 2023 Community Scrutiny
Food Safety Service Delivery Plan 2023/24	Cabinet	Key	Public	27 June 2023	Community Services Portfolio Holder Head of Community Services, Environmental Health Team Manager Tel: 01530 454832, Tel: 01530 454610 paul.sanders@nwleicestershire.gov.uk, lee.mansfield@nwleicestershire.gov.uk	Food Safety Service Delivery Plan 2023/24	

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Business Rates Pooling	Cabinet	Key	Public	27 June 2023	Strategic Director of Resources (Section 151 Officer) glenn.hammons@nwleicestershire.gov.uk	Pooling arrangements Business Rates Pooling	Due to timings when a decision is required.
Quarter 4 Performance Report	Cabinet	Key	Public	27 June 2023	Corporate Portfolio Holder Head of Human Resources and Organisational Development Tel: 01530 454518 mike.murphy@nwleicestershire.gov.uk	Quarter 4 Performance Report	As per Mike Murphy's email - will not need to go to Scrutiny.
July 2023							
Housing Revenue Acquisitions and Disposals	Cabinet	Key	Private	25 July 2023	Housing, Property and Customer Services Portfolio Holder Housing Assets Team Manager Tel: 01530 454137 jas.singh@nwleicestershire.gov.uk	Housing Revenue Acquisitions and Disposals	Decision being sought under approved Acquisitions & Disposal Policy.

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Rural England Prosperity Fund	Cabinet	Key	Public	25 July 2023	Business and Regeneration Portfolio Holder Economic Regeneration Team Manager Tel: 01530 454822 Barrie.Walford@nwleicester.gov.uk	Rural England Prosperity Fund	Corporate Scrutiny 07.06.23 (There is no Community Scrutiny ahead of June Cabinets).
Hermitage Recreation Ground Ecopark	Cabinet	Key	Public	25 July 2023	Community Services Portfolio Holder Leisure Services Team Manager Tel: 01530 454602 jason.knight@nwleicester.gov.uk	Hermitage Recreation Ground Ecopark	Community Scrutiny - 5 April 2023
Zero Carbon Annual Update	Cabinet	Key	Public	25 July 2023	Community Services Portfolio Holder Climate Change Programme Manager, Head of Community Services Tel: 01530 454832 julia.marshall@nwleicester.gov.uk, paul.sanders@nwleicester.gov.uk	Zero Carbon Annual Update	11th July 2023 Corporate Scrutiny

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
NWL Local Cycling and Walking Infrastructure Plan and Strategy	Cabinet	Key	Public	25 July 2023	Community Services Portfolio Holder Leisure Services Team Manager, Head of Community Services Tel: 01530 454602, Tel: 01530 454832 jason.knight@nwleicester.shire.gov.uk, paul.sanders@nwleiceste.rshire.gov.uk	NWL Local Cycling and Walking Infrastructure Plan and Strategy	Community Scrutiny - 5 April 2023
September 2023							
2023/24 Quarter 1 General Fund and Housing Revenue Account (HRA) Finance Update	Cabinet	Key	Public	19 September 2023	Head of Finance Tel: 01530 454492 anna.crouch@nwleicester.shire.gov.uk	2023/24 Quarter 1 General Fund and Housing Revenue Account (HRA) Finance Update	31/08/23
Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non-Domestic Rates and Sundry Debts	Cabinet	Non-Key	Public	19 September 2023	Exchequer Services Team Leader andy.gould@nwleicestershire.gov.uk	Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non-Domestic Rates and Sundry Debts	Function delegated to Cabinet
November 2023							

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
2023/24 Quarter 2 General Fund and Housing Revenue Account (HRA) Finance Update	Cabinet	Key	Public	21 November 2023	Head of Finance Tel: 01530 454492 anna.crouch@nwleicester shire.gov.uk	2023/24 Quarter 2 General Fund and Housing Revenue Account (HRA) Finance Update	23/11/23
December 2023							
Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non-Domestic Rates and Sundry Debts	Cabinet	Non-Key	Public	12 December 2023	Exchequer Services Team Leader andy.gould@nwleicesters hire.gov.uk	Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non-Domestic Rates and Sundry Debts	Function delegated to Cabinet
January 2024							
Draft General Fund Budget 2024/25	Cabinet	Key	Public	9 January 2024	Head of Finance Tel: 01530 454492 anna.crouch@nwleicester shire.gov.uk	Draft General Fund Budget 2024/25	04/01/24

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Draft Housing Revenue Account (HRA) Budget and Rents 2024/25	Cabinet	Key	Public	9 January 2024	Head of Finance Tel: 01530 454492 anna.crouch@nwleicester shire.gov.uk	Draft Housing Revenue Account (HRA) Budget and Rents 2024/25	04/01/24
Draft Capital Strategy, Treasury Strategy and Prudential Indicators	Cabinet	Key	Public	9 January 2024	Head of Finance Tel: 01530 454492 anna.crouch@nwleicester shire.gov.uk	Draft Capital Strategy, Treasury Strategy and Prudential Indicators	04/01/24
Draft Robustness of Budget Estimates and Adequacy of Reserves	Cabinet	Non-Key	Public	9 January 2024	Strategic Director of Resources (Section 151 Officer) glenn.hammons@nwleicester stershire.gov.uk	Draft Robustness of Budget Estimates and Adequacy of Reserves	04.01.24
Council Tax Base 2024/25	Cabinet	Key	Public	9 January 2024	Head of Finance Tel: 01530 454492 anna.crouch@nwleicester shire.gov.uk	Council Tax Base 2024/25	Approving the Council Tax Base is the responsibility of Cabinet. The Council Tax Base is calculated in line with legislation.

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Housing Revenue Account (HRA) Budget and Rents 2024/25	Cabinet	Key	Public	30 January 2024	Head of Finance Tel: 01530 454492 anna.crouch@nwleicester shire.gov.uk	Housing Revenue Account (HRA) Budget and Rents 2024/25	Considered as part of the draft budget at Corporate Scrutiny on the 04/01/24
Genera Fund Budget and Council Tax 2024/25	Cabinet	Key	Public	30 January 2024	Head of Finance Tel: 01530 454492 anna.crouch@nwleicester shire.gov.uk	Genera Fund Budget and Council Tax 2024/25	Considered as part of the draft budget at Corporate Scrutiny on the 04/01/24
Capital Strategy, Treasury Management Strategy and Prudential Indicators 2024/25	Cabinet	Key	Public	30 January 2024	Head of Finance Tel: 01530 454492 anna.crouch@nwleicester shire.gov.uk	Capital Strategy, Treasury Management Strategy and Prudential Indicators 2024/25	Considered as part of the draft budget at Corporate Scrutiny on the 04/01/24
Robustness of Budget Estimates and Adequacy of Reserves	Cabinet	Non-Key	Public	30 January 2024	Strategic Director of Resources (Section 151 Officer) glenn.hammons@nwleice stershire.gov.uk	Robustness of Budget Estimates and Adequacy of Reserves	Considered as part of the draft budget at Corporate Scrutiny on the 04/01/24

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
February 2024							
2023/24 Quarter 3 General Fund and Housing Revenue Account (HRA) Finance Update	Cabinet	Key	Public	27 February 2024	Head of Finance Tel: 01530 454492 anna.crouch@nwleicester shire.gov.uk	2023/24 Quarter 3 General Fund and Housing Revenue Account (HRA) Finance Update	20/02/24
March 2024							
Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non-Domestic Rates and Sundry Debts	Cabinet	Non-Key	Public	26 March 2024	Exchequer Services Team Leader andy.gould@nwleicesters hire.gov.uk	Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non-Domestic Rates and Sundry Debts	Function delegated to Cabinet
May 2024							
Treasury Management Stewardship Report 2023/24	Cabinet	Non-Key	Public	21 May 2024	Head of Finance Tel: 01530 454492 anna.crouch@nwleicester shire.gov.uk	Treasury Management Stewardship Report 2023/24	Audit and Governance Committee - 24/04/24
June 2024							

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non-Domestic Rates and Sundry Debts	Cabinet	Non-Key	Public	25 June 2024	Exchequer Services Team Leader andy.gould@nwleicestershire.gov.uk	Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non-Domestic Rates and Sundry Debts	Function delegated to Cabinet